DEPARTMENT OF HEALTH & HUMAN SERVICES

Program Support Center
Financial Management Service
Division of Cost Allocation
Central States Field Office

1301 Young Street, Room 732
Dallas, Texas 75202
(214)-767-3261
FAX: (214)-767-3264

December 20, 2004

Mr. Jerry J. Baudin
Vice Chancellor for Business Affairs
Louisiana State University
311 Thomas Boyd Hall
Baton Rouge, LA. 70803-2701

Dear Mr. Baudin:

A copy of a facilities and administrative cost Rate Agreement is being fax to you for signature. This Agreement reflects an understanding reached between your organization and a member of my staff concerning the rate(s) that may be used to support your claim for facilities and administrative costs on grants and contracts with the Federal Government.

Please have the agreement signed by an authorized representative of your organization and fax it to me, retaining a copy for your files. Our fax number is (214) 767-3264, We will reproduce and distribute the Agreement to the appropriate awarding organizations of the Federal Government for their use.

The Fixed Fringe Benefit rate(s) for the fiscal year ending 6/30/05 are based on actual costs for the fiscal year ended 6/30/03. They included the following under-recovered (-) or over-recovered (+) costs:

All Employees - Main Campus = Under-recovery of ($6,605,031).
Agricultural Center - Federal Employees = Under-recovery of ($670,416).
Agricultural Center - Non-Federal Employees=Under-recovery of ($3,486,039).
The fixed rate(s) for fiscal year end June 30, 2003 are considered final.

The Fixed Fringe Benefit Rate(s) for Fiscal Year ending 6/30/06 are based on actual costs for the Fiscal year end 6/30/04. They include the following under recovered (-) or over-recovered (+) costs:

All Employees - Main Campus = Under-recovery of ($8,158,205).
Agricultural Center - Federal Employees = Under-recovery of ($657,505).
Agricultural Center - Non-Federal Employees = Under-recovery of ($3,582,646).
The Fixed Rate(s) for Fiscal year end June 30,2004 are considered final.

Since this is an integral part of the Negotiation Agreement, please note your acceptance by signing in the space provided below.

A Fringe Benefit proposal, together with supporting information, is required each year. Thus, your next Fringe Benefit proposal based on actual costs for the fiscal year ending June 30, 2005 is due in our office by December 31, 2005. Your next F&A proposal based on actual costs for the fiscal year ending June 30, 2004 is due in our office by March 31, 2005.

Thank you for your cooperation.

Sincerely,

Henry Williams
Director
Division of Cost Allocation
Central States Field Office

Enclosures
Acceptance:

JERRY J. BAUDIN
Name

Jerry Jr. Baudin
Signature

VICE CHANCELLOR FOR FINANCE AND ADMINISTRATIVE SERVICES AND COMPTROLLER
Title

JANUARY 4, 2005
Date

COLLEGES AND UNIVERSITIES RATE AGREEMENT

EIN #: 1726000848A1

DATE: December 20, 2004

INSTITUTION:
Louisiana State University
311 Thomas Boyd Hall
Baton Rouge LA 70803-2701

FILING REF.: The preceding Agreement was dated March 9, 2004

The rates approved in this agreement are for use on grants, contracts and other agreements with the Federal Government, subject to the conditions in Section III.

SECTION I: FACILITIES AND ADMINISTRATIVE COST RATES*

RATE TYPES: FIXED FINAL PROV.(PROVISIONAL) PRED.(PREDETERMINED)

TYPE	EFFECTIVE PERIOD FROM	TO	RATE(%)	LOCATIONS	APPLICABLE TO
PRED.	07/01/99	06/30/03	47.0	On Campus	Organized Research
PRED.	07/01/99	06/30/03	26.0	Off Campus	Organized Research
PRED.	07/01/99	06/30/03	34.0	Wetland Res.	Organized Research
PRED.	07/01/99	06/30/03	43.0	On Campus	Agric Exper Stat
PRED.	07/01/99	06/30/03	26.0	Off Campus	Agric Exper Stat
PRED.	07/01/99	06/30/03	49.0	On Campus	Instruction
PRED.	07/01/99	06/30/03	47.0	On Campus	Other Spon Act
PROV.	07/01/03	UNTIL AMENDED	Use same rates and conditions as those cited for fiscal year ending June 30, 2003.		

*BASE:
Modified total direct costs, consisting of all salaries and wages, fringe benefits, materials, supplies, services, travel and subgrants and subcontracts up to the first $25,000 of each subgrant or subcontract (regardless of the period covered by the subgrant or subcontract). Modified total direct costs shall exclude equipment, capital expenditures, charges for patient care, tuition remission, rental costs of off-site facilities, scholarships, and fellowships as well as the portion of each subgrant and subcontract in excess of $25,000.

INSTITUTION:
Louisiana State University

AGREEMENT DATE: December 20, 2004

SECTION I: FRINGE BENEFITS RATES**

RATE TYPES: FIXED FINAL PROV.(PROVISIONAL) PRED.(PREDETERMINED)

TYPE	EFFECTIVE PERIOD FROM	TO	RATE(%)	LOCATIONS	APPLICABLE TO
FIXED	07/01/04	06/30/05	23.5	Main Campus	Main Campus Employee
FIXED	07/01/04	06/30/05	23.0	Ag Center	Federal Employees
FIXED	07/01/04	06/30/05	27.0	Ag Center	Non-Fed Employees
FIXED	07/01/05	06/30/06	28.0	Main Campus	Main Campus Employee
FIXED	07/01/05	06/30/06	24.0	AG Center	Federal Employees
FIXED	07/01/05	06/30/06	29.0	AG Center	Non-Fed Employees
PROV.	07/01/06	UNTIL AMENDED	Use same rates and conditions as those cited for fiscal year ending June 30, 2006.		

**DESCRIPTION OF FRINGE BENEFITS RATE BASE:
Salaries and wages.

INSTITUTION:
Louisiana State University

AGREEMENT DATE: December 20, 2004

SECTION II: SPECIAL REMARKS

TREATMENT OF FRINGE BENEFITS:
The fringe benefits are charged using the rate(s) listed in the Fringe Benefits Section of this Agreement. The fringe benefits included in the rate(s) are listed below.

TREATMENT OF PAID ABSENCES:
Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims for the costs of these paid absences are not made.

OFF-CAMPUS DEFINITION: For all activities performed in facilities not owned by the institution and to which rent is directly allocated to the project(s), the off-campus rate will apply. Grants or contracts will not be subject to more than one F&A cost rate. If more than 50% of a project is performed off-campus, the off-campus rate will apply to the entire project.

Equipment Definition -
Equipment means an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of $1,000 or more per unit.

FRINGE BENEFITS:

Main Campus-
Group Medical & Life Insurance
Medicare Contribution
La. State Retirement System
TIAA-CREF Matching Retirement
Teachers' Retirement System
Unemployment Compensation
Workers' Compensation
Employee Safety Equipment
Termination Pay
Sabbatical Leave
Optional Retirement Plan
Employee Tuition Exemption Program

Agriculture Centers-
Medical & Life Insurance
Medicare Contribution
Unemployment Compensation
Workers' Compensation
Termination Pay
Sabbatical Leave
Non-Federal Employees:
La. State Retirement Sys.
TIAA-CREF Matching Ret.
Teachers' Retirement
Optional Retirement Plan
Federal Employees:
Fed. Civil Service Ret.

INSTITUTION:
Louisiana State University

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SECTION III: GENERAL

A. LIMITATIONS:
The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its facilities and administrative cost pools as finally accepted: such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as facilities and administrative costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

B. ACCOUNTING CHANGES:
This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from facilities and administrative to direct. Failure to obtain approval may result in cost disallowances.

C. FIXED RATES:
If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

D. USE BY OTHER FEDERAL AGENCIES:
The rates in this Agreement were approved in accordance with the authority in Office of Management and Budget Circular A-21 Circular, and should be applied to grants, contracts and other agreements covered by this Circular, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

E. OTHER:
If any Federal contract, grant or other agreement is reimbursing facilities and administrative costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of facilities and administrative costs allocable to these programs.

BY THE INSTITUTION:

Louisiana State University

(INSTITUTION)

Jerry J. Baudin

(SIGNATURE)

JERRY J. BAUDIN

(NAME)

VICE CHANCELLOR FOR FINANCE AND ADMINISTRATIVE SERVICES AND COMPTROLLER

(TITLE)

JANUARY 4, 2005

(DATE)

ON BEHALF OF THE FEDERAL GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES

(AGENCY)

(SIGNATURE)

Henry Williams

(NAME)

DIRECTOR, DIVISION OF COST ALLOCATION-

(TITLE) CENTRAL STATES FIELD OFFICE

December 20, 2004

(DATE) 0022

HHS REPRESENTATIVE: James R. Nolan

Telephone: (214) 767-3529