

GRADUATE COUNCIL MINUTES

March 2, 2016

The Graduate Council met at 12:30pm in 129 Himes with the following members present: Broussard, Chance, Day, Eades, Euba, Gansle, Kelso, Lane (ex-officio), Lee (ex-officio), Lindau, Lockridge, Marchand, Massé (ex-officio), Matthews, McKillop, Mocan, Page, Perry, and Spivey. Absent members were de Queiroz, Ortner, and Pojman.

Minutes of November 9, 2015

The minutes from November 9, 2015 were deferred to the March 16, 2016 meeting.

Dean's Report

- Graduate Council Members: Massé mentioned that four Graduate Council members had their terms extended for one year due to the transition of her becoming the new Graduate School Dean. For the spring semester, these council members will mentor their replacements. Present at the meeting were Jerry Perry (Music and Dramatic Arts) who will replace Femi Euba and Jinx Broussard (Mass Communication) who will replace Lou Day. Massé welcomed Lee Ann Lockridge as the first representative on the Graduate Council from the Law Center.
- Graduate School Associate Dean: Sean Lane was introduced as the new Graduate School Associate Dean.
- Budget: Massé had no details to share regarding the budget. She hoped to have additional information after March 9th when the special session ends.
- Certificates: The Provost charged Matt Lee with reviewing graduate certificates. Many certificate programs are not robust and assessment of these programs will lead to discussion for effective models, marketing, student/faculty needs, and follow-up for success with faculty commitment. Lane noted that interest in these certificate programs are for new students and not for CV additions of already existing students. He will meet with the certificate directors to discuss low cost recruiting activities, since the directors must participate in recruiting new students.

Academic Affairs Report

- Graduate Certificates: Matt Lee discussed the certificate programs. Most certificate programs have no new students enrolled. The demand for these programs is misunderstood. A requirement needs to be in place on how to get students enrolled in these programs. Degree seeking students are allowed to earn a certificate in addition to their degree, but the purpose is for new students not already in degree seeking programs. Those programs with no activity will be taken off the books.

Renée Renegar, Director of Graduate Student Services in the Graduate School, stated there was one newly enrolled student in the fall semester for a graduate certificate program. In the spring, there were two newly enrolled students for certificate programs. There are currently fourteen graduate certificate programs. There have been eight students who graduated with certificates, but all were existing doctoral students who earned the certificate along the way.

McKillop mentioned there needs to be research on why the certificates are not successful where other schools have success with these programs. There needs to be discussion on how to get the word out about these programs. The people involved with the certificate programs need to attract students to the certificate programs. Lee indicated that Strategic Communications will meet with the certificate directors and give tools on how to recruit. The programs will have a short timeline to follow through to see if recruiting efforts are successful. The directors will meet again two weeks after the initial meeting with Strategic Communications. Lane is researching what local firms and business see as a need for certificate programs. Applications and enrollment is declining. Active recruitment will need to be done at the MS and PhD levels as well as for the certificate programs.

Chairs Report

- Gansle requested everyone to introduce themselves since there were new council members and visitors at the meeting.

Old Business

New Business

- **Linguistics Minor:** Rafael Orozco, Linguistics Head, was present to discuss the Linguistics minor. The Graduate School did not have an official document regarding the requirements for this minor. The faculty proposed that graduate students who wish to minor in Linguistics must take twelve credit hours of Linguistic courses. One or more of the courses must be at the 7000 level. Kelso moved to approve, Day seconded, and the motion was carried.
- **Human Ecology name change:** Jenna Kuttruff, Department Head, was present to discuss the Human Ecology name change. The School of Human Ecology no longer exists; however, the MS and PhD in Textiles, Apparel Design, and Merchandising do exist. The request is to change the graduate program to Textiles, Apparel Design, and Merchandising to reflect the actual degree earned. Kelso motioned to approve, Lindau seconded, and the motion was passed.
- **PhD Committee Requirements:** Yoshinori Kamo, Sociology Graduate Advisor, was present to discuss his proposal to change the PhD committee requirements. He noted that the current policy states that the PhD committee must have three committee members and a dean's representative. Two of the committee members must be from the student's major department. Two must be full members of the graduate faculty, which would be associate or full professors. Kamo believes this policy is from old PhD committee requirements where there needed to be four committee members. He proposes that one senior faculty member can serve on a PhD committee instead of two. The dean's representative cannot count as a full member of the graduate faculty. Marchand discussed the potential of committee members not being tenured faculty, which could place burden on a student. Massé stated that more than three committee members can serve on a PhD committee to follow the current requirements. Kelso noted that junior faculty could be more in line with the student's research interest which could benefit the student, where there could be no senior faculty that have interest to contribute to the student's research. Mocan mentioned that the financial changes of the university should not be a reason to change polices and convenience should not be the purpose to change the rules. McKillop

stated that the interest of the students best served is to have two full members of the graduate faculty on the student's committee. The reason is for support and future reference letters. McKillop recommended that the council members discuss this with their colleges since it would be a big change and will discuss again at the next Graduate Council meeting.

- Certificate in Early Childhood: Representatives from the School of Education, Neil Mathews and Cyndi DiCarlo, were present to discuss the Certificate in Early Childhood. The certificate is a twelve hour program, which equals four courses. Some of the courses are offered online. EDCI 7054 and 7056 are required. The 7000 level courses are offered online and the 4000 level courses are face to face classes. Additional information was submitted for the Graduate Council to review and this certificate will be voted on at the next meeting.
- Certificate in Instructional Coach: Representatives from the School of Education, Neil Mathews and Margaret-Mary Sulentic Dowell, were present to discuss the Certificate in Instructional Coach. Instructional coaching is to allow current classroom teachers and other educators to take courses to become certified to work with other teachers in order to become Math Coaches, Literature Coaches, Data Coaches, etc. The instructional coaches have expertise in their field of study. The instructional coaches can be teachers, leaders, curriculum specialists, or mentors. Mathews stated that the Louisiana Department of Education has allowed teachers with no background in teaching to teach in local schools. The Louisiana Department of Education has granted LSU authority to offer this certificate program. There is a strong capacity for student enrollment. The Graduate Council mentioned a concern for lack of resources for faculty; however, Mathews noted that most of the courses will be offered in summer school.

This certificate requires twelve hours, which would be four courses. Two of the courses are in EDCI (Curriculum and Instruction-Advanced Leadership) and the remaining two are in ELRC (Educational Leadership, Research, and Counseling). One of the ELRC courses is an internship that could occur in the summer which is a requirement for those in the School of Education. Massé noted that the courses would need to be taught by full professors even if taught in the summer. Mathews commented in the past Teach for America students were interested in this program. It was noted that Teach for America tuition exemptions will not pay for these courses, which needs to be clarified in the summary. The student may qualify for CEPT through the Board of Regents for a tuition exemption. Students would now be required to pay for tuition since no longer part of a grant between the School of Education and the Cain Center.

Additional information was submitted for the Graduate Council to review and this certificate will be voted on at the next meeting.

- Certificate in University and College Teaching: Representatives from the School of Education, Neil Mathews, Jennifer Baumgartner, and Kenneth Fasching-Varner, were present to discuss the Certificate in University and College Teaching. Graduate students would enroll in these courses during the summer semesters. There is interest across the campus for this program. The certificate has a concentrated focused time for practicum in the fall and spring where the students are already graduate teaching assistants, which is required as part of the certificate program. The practicum would be supervised by the faculty the student works with. The summer semester is an eight hour practicum course with a concentrated summer experience. Students will be taught how to structure a syllabus, how to incorporate student feedback, etc. The certificate requires twelve hours. Other departments on campus require the same type of

courses within their departments; however, nothing is university wide. This program is generalized and allows face to face meetings. This certificate is not geared to one program or the STEM discipline. The interdisciplinary cross content is from the different student academic backgrounds. Marchand argued that if departments are not already training their students for this, then they should be. She asked Mathews if this would be an over burden to the faculty since it uses time and resources. He stated that the courses are already being offered and would not need to add new faculty. A suggestion was made to poll students in departments not offering these types of courses to see if this certificate would be helpful. The certificate would incorporate scholarship, teaching, and learning.

Additional information was submitted for the Graduate Council to review and this certificate will be voted on at the next meeting.

- Certificate in Urban and Community Education: Representatives from the School of Education, Neil Mathews, Petra Hendry and Kenneth Fasching-Varner, were present to discuss the Certificate in Urban and Community Education. The certificate could be earned by all online courses, all face to face courses, are a combination of the two. There is a large group of students who would be interested in this in Louisiana, regionally, and internationally. This is an interdisciplinary certificate with Education, Human Resource Education and Workforce Development, and Sociology. The required courses are already being taught online by fulltime faculty. Teach for America students are teaching in high urban areas without much contact in urban areas before their teaching assignments. These students would be interested in this certificate program. The faculty of the certificate program can determine the electives for each student. The certificate program requires eighteen hours.

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Executive Session

Standing Committee Reports

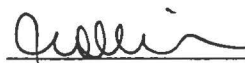
Promotion and Tenure Committee: No report.

Graduate Faculty: No report.

Awards Committee: No report.

The meeting adjourned at 2:00pm.

Recorded by:



Chantelle Collier, Assistant to the Dean

Approved by:



Michelle Massé, Dean Graduate School