



Faculty Senate

Faculty Senate Executive Committee Meeting
05 September 2024
1pm, 251 Music and Dramatic Arts Building

Minutes of the Meeting

Attendance

Present: Daniel Tirone (President), Parampreet Singh (Vice-President), Michelle Osborn (Secretary), Kyla Kazuschyk (Member-at-Large), Ken Lopata (Member-at-Large), Tricia Cobb (Administrative Assistant)

Absent: Inessa Bazayev (Past-President)

A regular meeting of the Faculty Senate Executive Committee convened at 1:07 pm on September 05, 2024, in room 251 of the Music and Dramatic Arts Building at the LSU campus, with the President being the Chair and the Secretary being present. There were no public comments. Minutes of the previous meeting were adopted.

President's Updates

1. Monthly meetings with the President are being scheduled. 3 FSEC members will meet with President Tate: Tirone at every meeting; rotation of other members based on availability.
2. Tirone attended the University Council Meeting. Points of discussion included the budget, research initiatives, and goal of AAU membership.
3. Tirone and Singh met with Provost Haggerty. The first discussion included Keena Arbuthnot, Dean of the Graduate School, on graduate school operating procedures. Tirone and Singh brought several faculty concerns: (i) getting grad applications to departments earlier. The bottleneck that seems to happen at the graduate school is being looked into; (ii) the use of GLEAN (to record and transcribe lectures) by the Office of Disability Services (ODS) now that they are no longer employing student note takers. Faculty concerns include issues with intellectual property, material being used for training large language models, and effects on student learning given that transcripts are not notes. Jackie Bach will follow up with ODS on some of these questions. (iii) Grammarly guidance. (iv) The upcoming Board of Supervisors Meeting was discussed. (v) Upcoming Senate meetings. Discussion focused on clarifying with General Council the language and protocol around public announcements.
4. HR TRSL Town Hall was well attended (by zoom); details about the change were provided. Unresolved question is how are they counting accrued time for retirement eligibility, particularly with regards to health insurance? Is this a question for TRSL or Office of Group Benefits (OGB)? May need to follow up with HR to clarify.
5. Tirone met with Leslie Tuttle from the Library Committee. Discussion topics included faculty participation and committee size. Ongoing issues the committee would like to address include funding for journals and book acquisitions.
6. Scheduling of New Senator and Committee Chair Orientations- Cobb is awaiting response from Accounting about whether these orientations are allowed to be covered with state funds.

7. Member At Large Election will occur at the September meeting, but Senate seats still need to be filled. Tirone will discuss with General Council whether the election can be delayed to allow more Senate seats to be filled.

Unfinished Business

1. **FSIT committee Updates:** Have reviewed and approved 13 policies, 1 policy, PS-128 will be reviewed later. Committee will now work on educational materials. Return to previous business of committee members being appointed as non-voting special advisors. Lopata made a motion to appoint Larry Smolinsky (Math) and Thomas Douthat (Coast & Environment) as non-voting special advisors to the FSIT committee. Motion was approved unanimously.

New Business

1. The first item of new business was **What Every Faculty Member Should Know**. Basic corrections were given to the prepared draft. Singh made a motion to approve WEFMSK for distribution. Motion was unanimously passed.
2. The next item of new business was **Broadcast Email**. Structure will be (i) link to President's Report; (ii) link to WEFMSK; (iii) Student Advocacy and Accountability request for faculty to participate on university hearing panels for student misconduct cases, and for volunteers for the SAA/Faculty committee to evaluate the informal resolution pilot program; (iv) publicize Integrative Learning Core (ILC) 2-day workshop about importance of teaching in the liberal arts; (v) advertisement for tenured faculty interested in serving on Athletics Council. Kazuschyk made a motion to approve broadcast email as described. The motion was unanimously approved.
3. The next item of new business was **Senator Eligibility for Election**. The language from the FS constitution regarding the election of members after serving as an alternate/replacement for someone else's term, including footnote 4, pg. 2 with a past FSEC interpretation of policy statements, was heavily discussed. Kazuschyk made a motion that FSEC's (Fall 2024) interpretation of the interpretation as written in foot note 4, pg. 2 is that if your service in the preceding year was completing someone else's term, you are eligible to run for your own three-year term. The motion was unanimously approved.
4. Singh made a motion to suspend the rules and take up the Faculty Educational Technology Survey.
5. The next item of new business was **Faculty Educational Technology Survey**. Office of Academic Affairs (OAA) requested that we host website on FS linked webpage. Kazuschyk made a motion to host the FSIT Education Survey results on the FS senate website. The motion was unanimously approved.
6. The next item of new business was **Committee Appointments**. A list of self-identified or invited faculty to serve on FS committees were discussed.
 - o Kazuschyk made a motion to appoint Dana Hollie as interim Chair of the Budget & Planning Committee until they are ready to elect their own chair. The motion was unanimously approved.
 - o Singh made a motion to approve all faculty appointments as listed in the appointed committees list (list is appended to minutes). The motion was unanimously approved.
 - o Faculty for elected committees were discussed; elections will take place at the September FS meeting.

- Singh nominated Kyla Kazuschyk for ORF. The nomination was unanimously supported.
 - Singh nominated Mike Russo for ORF. The nomination was unanimously supported.
7. The next item of new business was **September 19 Meeting Agenda**. Topics currently include (i) the President's Report; (ii) the New Member at Large election; (iii) Election of 3 committees; (iiii) ODS to give presentation on GLEAN (see above) and AIM (system that handles disability requests); Tirone will contact ODS about this. The agenda will be approved at an upcoming FSEC meeting.
 - The next item of new business was **Office Furniture**. Osborn made a motion to approve the expenditures on office Furniture as described for the FS office. The motion was unanimously approved.
 8. The next item of new business was **ORF Committee**. This item was complete earlier.
 9. The next item of new business was **Athletics Council**. This item was complete earlier.
 10. The next item of new business was **Grammarly Guidance**. Because data was reported on the number of students currently using Grammarly at LSU, Singh requested clarification from Jackie Bach about whether student licenses of Grammarly have actually been approved. The prepared Grammarly document gives details about the different version of Grammarly. Discussion began about what the next steps should be; this will be further discussed in the next FSEC meeting; Brandon Common from SAA will be invited to this discussion.
 11. Singh made a motion to suspend the rules and take up the Faculty Senate Website.
 12. The last item of new business was **FS Website**. Tricia has been updating the website and has identified areas that need improvement. This discussion will be continued at the next FSEC meeting.

Kazuschyk moved to adjourn the meeting at 3:00 pm. Passed unanimously.

Respectfully Submitted,

Michelle Osborn, Secretary

Appendix: LSU Faculty Senate Executive Committee Chair and Committee Appointments
September 5, 2024

Chair Appointments

Budget & Planning

Dana Hollie – Associate Professor, Business

Appointed Committees

Admissions, Standards and Honors

Rollins, Julie Wright – Asst. Prof. of Professional Practice, HSE

Benefits

King, Joan – Professor, Ag

O’Connell, Heather – Associate Professor, HSS

Erwin, Emily – Assoc. Prof. of Curricular Analytics, Vet Med

Diversity, Equity and Inclusion (DEI)

Blanchard, Jennifer – Instructor, Ag

Hassan, Hany – Assistant Professor, Engineering

Foreman, Christy – Instructor, HSS

Enrollment and Digital Education

LaFleur, Sheryl – Instructor, Engineering

Blessinger, Kelly – Associate Librarian, Libraries

Integrative Learning Core

Qian, Jennifer - Associate Professor, HSE

Internationalization

LSU Press

Comeaux, David – Associate Librarian, Libraries

Costello, Brannon – Professor, HSS

Orozco, Rafael – Professor, HSS