



Ad Hoc Faculty Senate IT Committee Meeting

6 September 2023

8:45 AM, 1008B Center for Computation and Technology

Approved Minutes of the Meeting

Attendance:

Present: Param Singh (Chair), Gerry Knapp (Secretary), Scott Baldrige, Ken Lopata, Juana Moreno, Sam Robison, Larry Smolinsky, Craig Woolley (Ex-officio), Sumit Jain (Ex-officio)

A regular meeting of the ad hoc FS IT committee convened at 8:45 am on Sep 6, 2023 in room 1008B of the Digital Media Center (Center for Computation and Technology) at the LSU campus, with the Chair and Secretary being present. There were no public comments. The minutes of the last meeting were adopted unanimously following a motion by Smolinsky.

The first item of business was PS-122 where the discussion focused on PS-122-ST-2. Several motions were proposed for revision:

- Lopata moved to “add an item ahead of B.1 to clarify that mutual agreement is required between ITSP and relevant administrative unit (e.g., college, department, unit) on scope of the risk assessment.” Passed unanimously.
- Lopata moved to “amend B.2 (previously B.1, concerning data collection scope) to add language that contracts (under PS-127-ST-1) are used to ensure data collection scope when risk assessments are conducted by external parties.” Passed unanimously.
- Moreno moved to “request Faculty Senate invite the Office of Internal Audit to make a presentation overviewing the process for audits and clarifying the rights of departments and individuals during audits.” Passed unanimously.
- Baldrige moved to “add "Risk Register" to the definitions in PS-122-ST-2.” Passed unanimously.
- Baldrige moved to “add "Risk Assessment" to the definitions in PS-122-ST-2.” Passed unanimously.
- Knapp moved to “add language to B.1 (data collection scope) clarifying risk assessments are advisory and not investigations.” Passed unanimously.

After the committee completed the review and revision of PS-122-ST2, Knapp moved to “accept PS-122 and accompanying standards PS-122-ST-1 and PS-122-ST-2 as revised.” Passed unanimously.

The meeting was adjourned at 10:24 am.

Respectfully Submitted,
Gerry Knapp, Secretary